

LAB SAFETY



SAFE OPERATING PROCEDURE UAA ROBOTICS LAB

1. Always wear appropriate personal safety equipment (PPE). This includes safety glasses, hearing protection, and dust masks.
2. Wear appropriate clothing
 - Do not wear loose clothing that could get stuck in a blade or other moving part.
 - Take off jewelry before working because it could get caught in equipment.
 - You must wear closed shoes, not open-toed shoes. For example, sandals would not be allowed in a lab.
3. Absolutely NO drugs, alcohol, food, or drinks without lids.
4. Disconnect power when servicing equipment.
5. Be familiar with the equipment you will be using.
6. Take the appropriate equipment training before working. Members must be signed off on the **Approved Operators** list for any piece of equipment before operating.
7. Make sure equipment is in good shape before using it.
8. Be familiar with working materials.
9. Avoid distractions.
10. Keep the work area clean and tidy during work and after leaving the work space, including removal of dust and residues created by work.
11. Never leave running equipment unattended.
12. No smoking or open flames.
13. Absolutely NO horseplay!
14. Never operate any equipment alone. Always operate equipment with at least one other qualified person present.
15. Ask any questions you have. Don't be afraid to!